



Policies for Listing Events in the Valley Calendar

Listings in the Valley Calendar, both online at calendar.vnews.com and in the *Valley News* print edition, are provided without charge as a service to our readers.

Not-for-profit groups can get an Upper Valley event listed if the event is open to the public and any applicable fee is specified. Individuals organizing not-for-profit events can get those events listed with the same conditions.

For-profit companies or organizations can get special events listed if the events are open to the public and, in the judgment of calendar editors, are not primarily promotions for the company's products or services.

Photographs with caption and credit information may be sent by email as high-resolution .jpg attachments to calendar@vnews.com. Please do not send photographs for which you do not hold the copyright.

Please help us by sending or entering your information at least five business days before the event. Valley News editors reserve the right to edit or exclude listings as deemed appropriate.

Ready to submit an event? Visit calendar.vnews.com and click the "Add Event" button. When doing so, please disregard options to pay to promote events. On the promotion page, scroll down and select the free-listing option.

Questions? Call 603-727-3221 or email calendar@vnews.com.

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